

PhoneBanking Tip Sheet

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Option 1

TIPS

- Press * at any time to return to the Previous Menu.
- Press # at the end of your selection to complete the transaction.
- Press 5 to end the call.
- When prompted for an account # enter the 2 to 3 digit # associated with the account type, for example, a share account is 01.

For the Account menu, press #1

To block a lost or stolen credit or debit card, press #2

For Accounts and Loan Inquiries, press #1, #1

For Payments, Transfers & Withdrawals, press #1, #2

To stop a payment, press #1, #3

When prompted, provide your member # and access code.

SAMPLE TRANSACTIONS

MAKE A LOAN PAYMENT

- Press #1 for Account Menu
- Press #2 for Payments/Transfers/Withdrawals
- Press #1 for Loan Payment
- Select the account from which to make payment
 - #1 From share account
 - #2 From share draft account
 - #3 From another account
 - #4 From a loan advance

ACCOUNT TRANSFERS

- Press #1 for Account Menu
- Press #2 for Payments/Transfers/Withdrawals
- Press #2 for Transfer
- Select from the following options:
 - #1 Share to share draft transfer
 - #2 Share draft to share transfer
 - #3 Loan to share draft transfer
 - #4 Loan to share transfer
 - #5 Select accounts for transfer
 - #6 Select a loan and account transfer

WITHDRAWALS

- Press #1 for Account Menu
- Press #2 for Payments/transfers/withdrawals
- Press #4 for Withdraw check
- Select from the following options:
 - #1 From Share account to be mailed
 - #2 From specific account to be mailed

BALANCE INQUIRIES

- Press #1 for Account Menu
- Press #1 for Account/loan Inquiries
- Press #1 for Account Balance
- Select the account from which to make payment
 - #1 From share account
 - #2 From share draft account
 - #3 From another account

ACCOUNT ACTIVITY

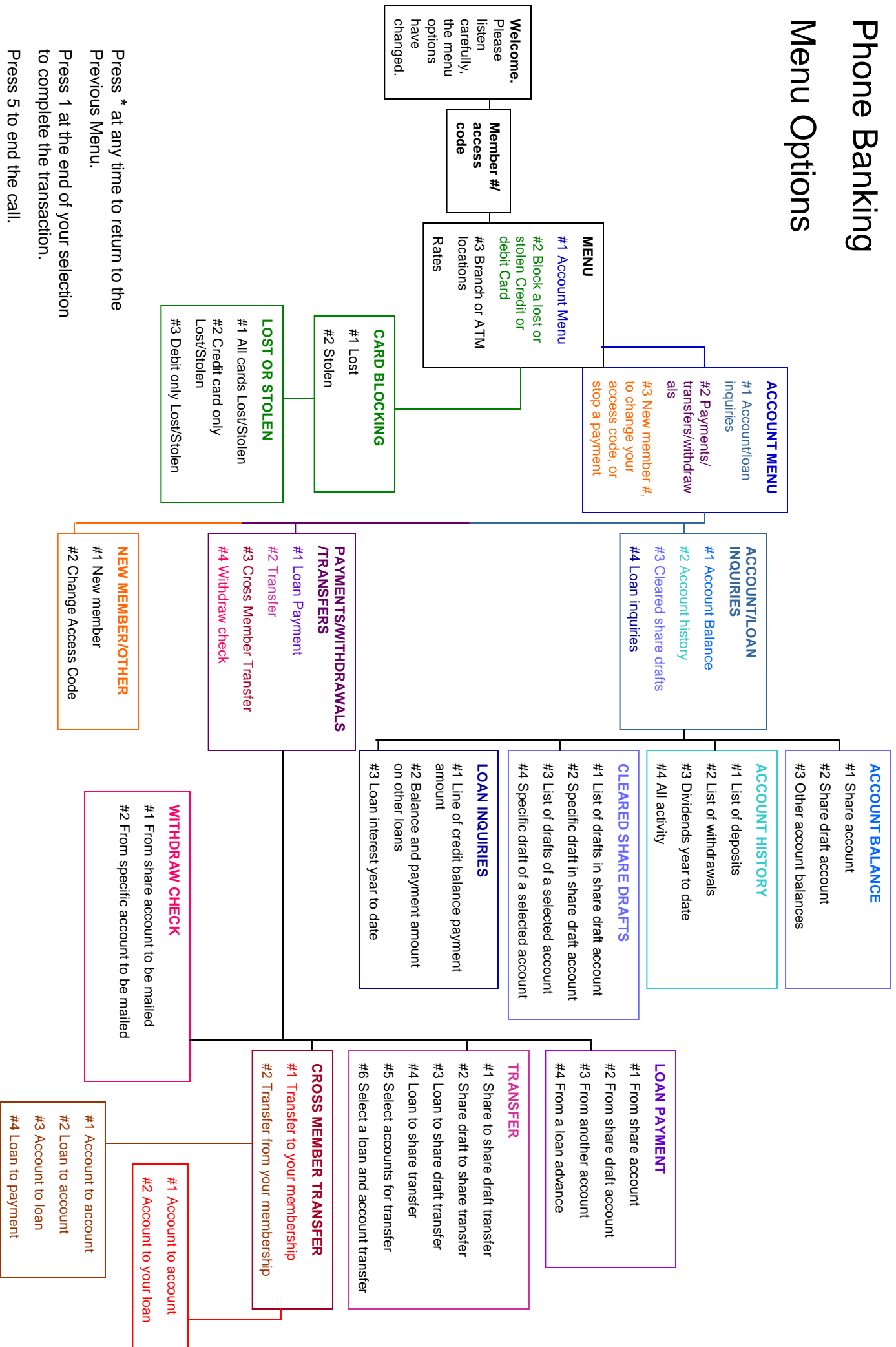
- Press #1 for Account Menu
- Press #1 for Account/loan Inquiries
- Press #2 for Account History
- Select the history to review
 - #1 List of deposits
 - #2 List of withdrawals
 - #3 Dividends year to date
 - #4 All activity

SHARE DRAFT/CHECKING INQUIRIES

- Press #1 for Account Menu
- Press #1 for Account/loan Inquiries
- Press #3 for Cleared Share Drafts
- Select from the following options:
 - #1 List of drafts in Share draft account
 - #2 Specific draft in share draft account
 - #3 List of drafts of a selected account
 - #4 Specific draft of a selected account

Phone Banking

Menu Options



Press * at any time to return to the Previous Menu.

Press 1 at the end of your selection to complete the transaction.

Press 5 to end the call.

When prompted for an account # enter the 2 to 3 digit # associated with the account type, for example, a share account is 01.