PremierOne Credit Union

Employee Authorization for Direct Deposit

Set up direct deposit and get access to your paycheck up to 2 days* faster!

Check with your employer to confirm if they offer an online process or internal form for setting up direct deposit. If not, complete the following easy steps:

1. **Fill out all the information on this form.**
2. **Submit to your employer's payroll representative.**
3. **Verify you are receiving your direct deposit by logging on to PremierOne CU online banking or the mobile app and checking your transaction history.**

Employee Name: _____ **Social Security Number:** _____ - ___ - _____

I hereby authorize:

Employer Name: _____

Company Address: _____

_____

To: _____ Start _____ Change Direct Deposit

I further authorize PremierOne Credit Union to:

Credit my Checking account number _____ Routing number: 321176875

(13-digit checking account number that appears on the bottom of your checks and in Digital Banking Account Details > MICR ACCOUNT#)

_____ Entire/Net Paycheck _____ Partial Paycheck Amount: $_____

I further authorize PremierOne Credit Union to:

Credit my Savings account number _____ Routing number: 321176875

(Savings account number that appears on your Account Statements and in Digital Banking Account Details, ex.123456-0001)

_____ Entire/Net Paycheck _____ Partial Paycheck Amount: $_____

This authorization is to remain in effect until you receive written notification from me of its termination.

_____ _____

Employee Signature Date

*Early access to direct deposit funds depends on the time of the submission of the payment file from the payer. The credit union generally make these funds available on the day the payment file is received, which may be up to 2 days earlier than the scheduled payment date. Excludes weekends and holidays.

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