

Borrower Name:

Member Number:

Daytime Phone Number:

Home Address:

Borrower Employer Name/Phone Number:

Borrower Monthly Income:

Borrower Position:

Co-Borrower Name:

Daytime Phone Number:

Home Address:

Co-Borrower Employer Name/Phone Number:

Co-Borrower Monthly Income:

Co-Borrower Position:

### Extension Reason:

Reason for Extension Request: ☐ Loss of Job ☐ Reduced Pay ☐ Increased Expenses

☐ Other: please add a description of reason for hardship:

Loan#	Payment Amount	Loan Balance	Month(s) to extend

I/We the undersigned do hereby request an extension of our normal loan payments(s).

I/We understand that interest will continue to accrue, and that this payment deferral will result in a balloon payment at the end of my loan.

I/We understand that I must continue to make any monthly escrow payments by the 5th of each month.

**Details about the extension request:**

(Loan Extension Request for First Mortgages only)

- Interest will continue to accrue during the deferral period.
- The maximum single extension term is three months.
- A loan which is less than six months old is not eligible.
- All requests are subject to review and/or approval.
- Proof of income may be requested.
- A maximum of two extensions may be granted during the term of the loan and any one extension may not be deferred more than once during a twelve-month period.

**Additional documents may be requested:**

- Proof of income
- Last 2 months of all bank statements
- List of monthly expenses
- Hardship letter
- Property Tax statement status
- Property insurance declaration page

☐ Borrower acknowledgement of details of extension request.

☐ Co-applicant acknowledgment of details of extension request.

\_\_\_\_\_  
Primary Member's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Co-Borrower's Signature

\_\_\_\_\_  
Date

**How to request the service:**

Fill in the form, print to sign, then email to: [loanservicing@premieronecu.org](mailto:loanservicing@premieronecu.org)

Visit your nearest branch, [view locations here](#).

Fax to Loan Servicing at 408.454.5421